



॥ तमसो मा ज्योतिर्गमय ॥

NATIONAL FIRE SAFETY INSTITUTE

OF RESEARCH TECHNOLOGY



EXAMINATION POLICY





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NATIONAL FIRE SAFETY INSTITUTE OF RESEARCH TECHNOLOGY

UTTAR PRADESH

EXAMINATION POLICY

1. Purpose

The purpose of this Examination Policy is to establish fair, transparent, and standardized rules for conducting examinations, assessments, evaluation, and result declaration at National Fire Safety Institute of Research Technology.

2. Eligibility for Examination

Students shall be eligible to appear in examinations only if:

- 2.1. Required course fees have been paid.
- 2.2. Minimum attendance requirements are fulfilled.
- 2.3. Necessary assignments, practicals, and training work have been completed.
- 2.4. Student enrollment is valid and approved by the Institute.

3. Examination Structure

The examination system may include:

- 3.1. Written Examination
- 3.2. Practical Examination
- 3.3. Viva / Oral Examination
- 3.4. Internal Assessment
- 3.5. Project or Assignment Evaluation
- 3.6. The Institute reserves the right to modify the examination pattern whenever necessary.

4. Examination Rules

Students appearing in examinations must follow these rules:

- 4.1. Carry valid ID Card or Admit Card during examination.
- 4.2. Reach the examination center before reporting time.
- 4.3. Maintain discipline and proper conduct.
- 4.4. Use of unfair means, cheating, or misconduct is strictly prohibited.
- 4.5. Mobile phones, smart devices, and unauthorized materials are not allowed.

5. Attendance Requirement

5.1. Students must maintain the attendance percentage prescribed by the Institute to become eligible for examinations.

5.2. Students with shortage of attendance may be restricted from appearing in exams.

6. Evaluation and Passing Criteria

6.1. Evaluation shall be conducted by authorized examiners.

6.2. Minimum passing marks shall be decided by the Institute.

6.3. Separate passing criteria may apply for theory and practical examinations.

6.4. Grace marks may be awarded only as per Institute rules.

7. Re-Examination / Back Paper

Students who fail or remain absent in examination may apply for:

7.1. Re-Examination

7.2. Back Paper Examination

7.3. Applicable fees and conditions shall apply.

8. Result Declaration

Results shall be declared through:

8.1. Official website

8.2. Notice board

8.3. Student portal

8.4. The Institute shall not be responsible for delays caused by technical or administrative reasons.

9. Unfair Means and Disciplinary Action

If any student is found involved in cheating, impersonation, use of unfair means, or misconduct:

9.1. The examination may be cancelled.

9.2. The student may be suspended or disqualified.

9.3. Further disciplinary action may be taken by the Institute.

10. Certificate and MarkSheet Issuance

Certificates and mark sheets shall be issued only after:

- 10.1. Successful completion of course requirements
- 10.2. Clearance of dues
- 10.3. Verification of records

11. Right to Amend Policy

The Institute reserves the right to amend, revise, or update this Examination Policy at any time.

Declaration

All students appearing in Institute examinations shall be deemed to have accepted and agreed to comply with this Examination Policy.



Authorized Signatory

National Fire Safety Institute of Research Technology